

Kinghorn Community Land Association 2005

Minutes of Meeting 7th February 2008

1. Welcome and Apologies

Present:

C Mitchell, J Farr, R Brewster, C Brown E Campbell, S Leslie

Apologies:

J Lancaster

2. Cllr Leslie was welcomed to the meeting by the Chair. Cllr Leslie then outlined her role as Councillor in Ward 10.

3. Minutes of Meeting 6th March 2007 circulated. Proposed as accurate: J Farr. Seconded: E Campbell

4. Matters Arising – RB to check with Companies House re. procedure for signing the revised Mem and Arts.

RB to update list of Directors to Companies House following the AGM.

RB to write to Susan Muir at Fife Council for consultation champions to evaluate Dualchas' work to date.

K6a – Local members, with Development Services, Community Services, will progress planning consent when new Team Leader in post.

KCLA member list verification – Cllr Leslie to check with Law and Admin if Councillors able to verify membership lists.

Claire and John to get together to update membership database, plus welcome pack and certificates.

Email address update still to be completed.

5. Feasibility Study Stage 1 progress – a) Final version of Stage 1 will be with Directors by the end of the week and will be forwarded to Stakeholders, including local Councillors and Mary Sisko in advance of 27th February meeting.

b) – Invoice from Duncan Bryden received for part of Stage 1.

c) Estimates for Stage two expected from Steve Westbrook within a few days.

6. Stage 2 Feasibility Planning and Funding – a) and b) – agreement in principle by the Board to appoint Dualchas, subject to the final Stage 1 report and Stage 2 quote.

c) - RB to email the Ecology Centre Committee to explore the potential for partnership working.

d) – C Mitchell has examined a number of potential funding sources and work ongoing to make formal applications.

7. Resources – Accounts and Tax Return – Accounts sent to Companies House by Treasurer, with the Tax Return to be sent to Inland Revenue next week.

8. Correspondence – a) DTA Courses available for anyone who is interested.

9. Members – No new members

10. Communications, Consultations and Website – Website updated next week by JL
CM to speak to R Ramage re. the next edition of UPDATE.

11. AOCB - None

12. Dates of Next Meetings – 1st Thursday of the month.