

Kinghorn Community Land Association 2005

Minutes

7th September 2005 7.30pm

Present

C Mitchell, J Samuel, R Ramage, A Donald, C Brown

Apologies

M McMillan, H McNeil

Minutes from 31st August 2005

Approved subject to 1. Amend wording - item 6 – Fees for Registration of KCLA 2005 at Company House
2. Amend wording – Correspondence T Brown 30th August – Fees for Registration of
KCLA 2005 at Company House will be reimbursed.

Proposed – J Samuel

Seconded – R Ramage

Matters Arising

Appropriate form for Companies House re resignation T Brown completed. C Mitchell to post.

C Mitchell has replied to T Brown re letter of resignation

Draft minutes of meetings to be forwarded to interested parties. C Mitchell to provide contact list.

Bank Account – Being investigated

Contact with M Livingstone, R Frew – M McMillan to arrange

Cemetery land – Letter from Fife Council to M Livingston copied to C Mitchell.

Jones, Lang and LaSalle have not responded to approaches by council

Klug Meetings – C Mitchell has contacted them re our attendance at their meetings – awaiting response

Meeting with Fife Council – C Mitchell to write to Head of Development Service requesting meeting
with planners about a possible partnership

Newsletters – All delivered locally. C Mitchell to deliver to Burntisland

Appointment of Secretary

Letter sent to C Blair-Murray thanking her for her service. Her name remains nominally and all correspondence will be passed to M McMillan for action. Actively trying to appoint Secretary.

Vacancy notice for Notice Board – J Samuel to draft

Contact Members to see if anyone able /willing to fill role

C Mitchell to collect New Membership forms from H McNeil

Craigencalt Festival 4-9-05

Good Publicity for association. Opportunity to talk to wide range of people

Opportunity to enrol New Members / Associate Members

Corporate Membership – C Mitchell to check Memorandum and Articles re this subject

Sales of Quiz – Good response

Participation in Bucket and Bean Bag game – Good response.

J Samuel request unwrapped sweets as prizes to prevent litter problem

Thanks to Mrs Mitchell for supply and use of Display Board

Thanks to Directors for preparation work and help on day

Feedback sheets – Footpaths - ? follow up consultation with Path Users Group

Money collected on day - £44-10p.

Printing of quiz £2 paid to Craigencalt Ecology Centre

Cost of Sweets for prizes still to be reimbursed

Good day – fabulous weather – enjoyed by all

Worth repeating

Correspondence

Highlands and Islands Enterprises - Training available – Social Enterprise

1. Woodland Footpath management

2. Tourism.

Newsletter for Community Bodies – Update on other Community Bodies

Proposal that we submit an article

C Mitchell to contact Company House re Guidance Information for new Directors

M McMillan to check Copies of forms on file (288a) for all directors

C Liddell – Evening Seminar – November – Pitlochry Theatre

New Charities Act – J Samuel attending for CFEC. R Ramage attending for KCLA 2005

See J Samuel for further details

Strengthening the Committee

Register with CVS Fife – Training classes – C Mitchell to action

To Do List

Appendix to do list to minutes

Items discussed

New Members Welcome Pack – Approve, notify and welcome new members – H McNeil

Company Literature to A Donald – C Brown

Company Secretary – All try to recruit volunteer

Bank Account – H McNeil , M McMillan to get information

Charitable Status – R Ramage to investigate

Environmental Body Status – J Samuel to prepare

Strengthen board – 2 vacancies. Aim to fill by December

Kinghorn Column – Fife Free Press – Items discussed – R Ramage to draft

Rotary Grant – C Mitchell to apply for funds to cover Charitable Status fees,
Environmental Body Status from En-Trust fees,
Stationery.

Distribution of Minutes – C Mitchell to prepare contact List – Draft minutes to Directors

1 week later draft minutes to other parties

Copy of Minutes to Councillor Ballantyne – Deliver 2 copies to R Ramage who will forward

Community Consultation

Target Membership Drive – Membership forms to all directors for recruiting. C Mitchell

Check Community Centre for forms handed in. M McMillan

Fund raising - Day to day running costs / For future developments

Check when Sailing Club available for future meetings – J Samuel

Other items postponed till next meeting

Cash

Money from Festival £44.10p less £2 for printing paid to Craigenalt Ecology Centre

Money from Sales of quiz to date £41

C Mitchell to pass to Treasurer.

Suggestions

Limit meeting to 9.30pm finish

Meet more frequently to get through volume of work required

Next Meeting – Wednesday 21st September 2005, 7.30pm. Back Room, Ship Tavern